



Store Manager Job Application

To Apply: send resume and note of interest to careers@dailytable.org with subject line "Store Manager Application". Please include the store location to which you are applying.

Daily Table is a nonprofit grocery store chain dedicated to providing access to healthy, affordable food to communities that need it most. Since 2015, Daily Table has offered customers a wide selection of fresh produce, grocery staples and made-from-scratch meals priced to be truly affordable for all budgets in an upbeat, welcoming shopping environment. The organization currently operates five stores in the Boston area with plans to expand.

Daily Table is looking for an exceptional leader who will bring strong retail experience, foster a collaborative workplace and promote teamwork to lead the day-to-day operations of one of Daily Table's stores within the Boston market. Daily Table values diversity and is actively looking for candidates for Store Manager who will both represent the communities we operate in and bring a fresh perspective to our stores.

Roles & Responsibilities

General Management

- Takes ownership of all aspects of the operation and performance of their store; manages controllable costs and maintains fiscal responsibility of the store.
- Take pride in the overall operation of the store and strives to create an outstanding customer experience for everyone that walks through the door.
- Works to create a positive store culture of excellence, delivering outstanding customer experiences while supporting a strong and efficient workplace built upon meritocracy, respect and care.

Merchandising and Logistics

- Creates engaging and aesthetically pleasing product displays and in-store merchandising.
- Collaborates with the procurement/logistics team to oversee the supply chain of goods from supplier, transportation to the store, storage and stocking, and sale to the customer.
- Manages product inventory on a daily basis to forecast where shortages and overstock may be and adjusts accordingly; trains team on ordering standards and processes.

Personnel

- Builds a strong team and culture of success; manages recruitment and HR policies and processes for their store Conduct in-store training and coach and support team members to achieve high performance.
- Maintains store staff results by coaching, counseling, and holding employees accountable; planning, monitoring, and appraising job results through regular feedback and performance evaluations.

Maintenance

- Ensure all equipment is operating properly, i.e. refrigerators, freezers, cash registers, lighting.
- Address issues with a sense of urgency to ensure the smooth operation and customer experience in the store.

Desired Background & Experience

- Excited about Daily Table's mission and commitment to affordable nutrition for all.
- 2+ years management experience required; grocery experience is preferred.
- Demonstrated excellence in interpersonal skills and comfort working with diverse backgrounds.
- Entrepreneurial mindset; comfortable with ambiguity and change and growth in a start-up environment.
- Computer literate; comfortable working with Office/Google Drive, POS software and reporting tools.
- Understands the need to use numbers and information to inform decision making.
- Flexible schedule; comfort and willingness to spend time where the operation needs attention including early mornings, evenings and weekends.



- Must be able to perform physical demands, such as; standing, walking, kneeling, squatting, bending, reaching, and lifting up to 50lbs

Daily Table is an equal opportunity employer and prohibits discrimination and harassment of any kind. All employment decisions at Daily Table are made without regard to race, color, religion or belief, national origin, sex, sexual orientation, gender identity and expression, age, disability, eligible veteran status, or any other status protected status.

Job Type

Full-time

Shift & Schedule: Weekend availability, Evenings as needed, Night shift, Evening shift, Day shift

Benefits: 15 days PTO, Paid holidays, Health Insurance, Paid family leave, Access to retirement account, Employee discount